



From: Industrial Systems, Inc.  
Accounts Receivable Department

Subject: Credit Application

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Enclosed are the forms to set up a new customer. Please be sure that you fill these forms out in their entirety, as this will help expedite the process. It will take approximately 7 to 10 business days for our credit department to get creditor's responses, and process your application.

On the credit application there is a space for referencing account numbers, telephone numbers and fax numbers. This information is critical for us to obtain complete information on the first request. If you have a form letter with your references listed, please fill out the top portion of the credit application and sign and date it. Please be sure that our certificate and acceptance form is signed and dated also. **The credit application and certificate and acceptance forms must be signed and dated by an office of your company in order to be processed.**

For your convenience we have also included a Texas Resale Certificate. This form needs to be filled out and returned with the credit application if you want your purchases to be exempt from sales tax. We can not accept just the tax number; we must have the form completed and signed.

Thank you for your cooperation. We look forward to a successful relationship with your company. When the forms are completed please fax us a copy so we may start the credit process and mail the originals. If you have any questions please call our credit department at (210) 493-4200.



# Industrial Systems, Inc.

## CREDIT APPLICATION

DATE: \_\_\_\_\_

Legal Name for Billing: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Partnership: \_\_\_\_\_ Proprietorship: \_\_\_\_\_ Corporation: \_\_\_\_\_ State Laws of: \_\_\_\_\_

Type of business: \_\_\_\_\_ Year Established: \_\_\_\_\_

Owner or President: \_\_\_\_\_ Treasurer/Controller: \_\_\_\_\_

Operating Manager: \_\_\_\_\_ Acct's Payable Mgr.: \_\_\_\_\_

### BANK REFERENCE:

Bank Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### SUPPLIER REFERENCES: DO NOT USE OFFICE SUPPLY, CREDIT CARD OR PHONE, UPS, FED EX ETC...

(1) Name \_\_\_\_\_ Address: \_\_\_\_\_

Account #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

(2) Name \_\_\_\_\_ Address: \_\_\_\_\_

Account #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

(3) Name \_\_\_\_\_ Address: \_\_\_\_\_

Account #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

(4) Name \_\_\_\_\_ Address: \_\_\_\_\_

Account #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

(5) Name \_\_\_\_\_ Address: \_\_\_\_\_

Account #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

(6) Name \_\_\_\_\_ Address: \_\_\_\_\_

Account #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

In the event credit is established, I understand the credit terms are net 30 days from shipment date which we will accept and pay accordingly.  
A finance charge of 1 1/2 % per month (18% per annum), to be added to the past due balance on invoices over 60 days.

This credit application will not be processed until it has been signed along with our  
Certificate and Acceptance agreement.

COMPLETE ALL INFORMATION AND RETURN TO  
**INDUSTRIAL SYSTEMS, INC.**  
1888 W. BITTERS ROAD  
SAN ANTONIO, TX 78248  
(210) 493-4200 ph (210) 493-1500 fax

## Certification & Acceptance

I certify that the credit application information provided is correct and complete and further understand that Seller will rely on this information for the extension of credit. Buyer authorizes Seller at any time, and from time to time, to obtain credit reports on Buyer and to obtain credit and funding information from other persons or entities listed above. Buyer further agrees to supply such additional information as may be required by Seller to warrant the future extensions of credit.

In the event of default under Industrial Systems Inc.'s Standard Terms and Conditions of Sale the Buyer agrees to pay all costs and expenses incurred in the collection of past due amounts, including attorney fees deemed reasonable to collect the debt. Buyer agrees that should legal action become necessary by either Buyer or Seller, this or any subsequent agreement will be governed as to validity, interpretation, effect and all other respects by law. Buyer further agrees that in the event legal action becomes necessary, jurisdiction and preferred venue shall remain in Bexar County in San Antonio in the State of Texas in the United States.

All of the information supplied by Buyer is correct to the best knowledge of the undersigned. The Buyer understands and accepts that all goods or products purchased from Seller are subject to all terms and conditions contained in this application for credit and all other Standard Terms and Conditions of Sale on any of the Sellers' invoices.

The undersigned warrants and represents to Seller that the business entity is solvent and is able to pay our obligations when due. The entity represents that it will not place any order with Seller unless it reasonably believes that it will be solvent and able to pay its obligations as they become due at the expected time of shipment.

## Payment Terms

Payment terms on all shipments from Seller are Net 30 Days from shipment date unless stated otherwise on Seller's invoice.

Authorized Signature: \_\_\_\_\_  
(Officer\*or Owner)

Name (please print): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\* President, CEO, CFO, Controller, Vice-President, Treasurer, etc.

# Texas Sales and Use Tax Resale Certificate

Name of purchaser, firm or agency as shown on permit	Phone (Area code and number)												
Address (Street & number, P.O. Box or Route number)													
City, State, ZIP code													
Texas Sales and Use Tax Permit Number <i>(must contain 11 digits)</i>													
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 25px; height: 15px;"></td> <td style="border: 1px solid black; width: 25px; height: 15px;"></td> <td style="border: 1px solid black; width: 25px; height: 15px;"></td> <td style="border: 1px solid black; width: 25px; height: 15px;"></td> <td style="border: 1px solid black; width: 25px; height: 15px;"></td> <td style="border: 1px solid black; width: 25px; height: 15px;"></td> <td style="border: 1px solid black; width: 25px; height: 15px;"></td> <td style="border: 1px solid black; width: 25px; height: 15px;"></td> <td style="border: 1px solid black; width: 25px; height: 15px;"></td> <td style="border: 1px solid black; width: 25px; height: 15px;"></td> <td style="border: 1px solid black; width: 25px; height: 15px;"></td> <td style="border: 1px solid black; width: 25px; height: 15px;"></td> </tr> </table>													
Out-of-state retailer's registration number or Federal Taxpayers Registry (RFC) number for retailers based in Mexico													
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 250px; height: 20px;"></td> <td style="padding-left: 20px;"><i>(Retailers based in Mexico must also provide a copy of their Mexico registration form to the seller.)</i></td> </tr> </table>			<i>(Retailers based in Mexico must also provide a copy of their Mexico registration form to the seller.)</i>										
	<i>(Retailers based in Mexico must also provide a copy of their Mexico registration form to the seller.)</i>												

I, the purchaser named above, claim the right to make a non-taxable purchase (for resale of the taxable items described below or on the attached order or invoice) from:

Seller: Industrial Systems, Inc.

Street address: 1888 W. Bitters Rd.

City, State, ZIP code: San Antonio, TX 78248

Description of items to be purchased on the attached order or invoice:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Description of the type of business activity generally engaged in or type of items normally sold by the purchaser:


\_\_\_\_\_

\_\_\_\_\_

The taxable items described above, or on the attached order or invoice, will be resold, rented or leased by me within the geographical limits of the United States of America, its territories and possessions or within the geographical limits of the United Mexican States, in their present form or attached to other taxable items to be sold.

I understand that if I make any use of the items other than retention, demonstration or display while holding them for sale, lease or rental, I must pay sales tax on the items at the time of use based upon either the purchase price or the fair market rental value for the period of time used.

*I understand that it is a criminal offense to give a resale certificate to the seller for taxable items that I know, at the time of purchase, are purchased for use rather than for the purpose of resale, lease or rental, and depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.*

 Purchaser	Title	Date
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**This certificate should be furnished to the supplier.**  
**Do not send the completed certificate to the Comptroller of Public Accounts.**