

Industrial Systems, Inc.

From: Industrial Systems, Inc.
Accounts Receivable Department

Subject: Credit Application

Enclosed are the forms developed to set up a new customer. Please be sure that you fill these forms out in their entirety, as this will expedite the process. It will take approximately 7 to 10 business days for our credit department to get creditors responses, and process your application.

On the credit application there is a space for referencing account numbers and telephone numbers. This information is critical for us to obtain complete information on the first request. If you have a form letter with your references listed, please fill out the top portion of the credit application and sign and date it. **The credit application must be signed and dated by your company representative.**

Also, enclosed is a tax exemption/resale certificate form. This needs to be filled out and returned with the credit application if you want your purchases to be exempt from sales tax. We cannot accept just the tax-exempt number. We must have the form completed and signed by the customer.

Thank you for your cooperation. We look forward to a successful relationship with your company. When the forms are completed please, fax us a copy so that we can start the credit process and mail the original. If you have any questions please call our credit department at (210) 493-4200

Industrial Systems, Inc.

CREDIT APPLICATION

Legal Name for Billing: _____
Billing Address: _____
City: _____ State: _____ Zip: _____ Telephone: _____
Fax#: _____ Year Established: _____ Other Locations: _____
Proprietorship: _____ Partnership: _____ Incorporation: _____ State Laws of _____
Subsidiary _____ Division _____ of _____
Address: _____ City: _____ State: _____ Zip: _____
Owner or President: _____ Treasurer/Controller: _____
Operating Manager: _____ Accounts Payable Manager: _____

BANK REFERENCE:

Name _____
Address: _____ Account# _____
City: _____ State: _____ Zip: _____ Telephone#: _____

SUPPLIER REFERENCES:

(1) Name _____ Address _____
Account# _____ City _____ State _____ Zip _____
Telephone# _____ Fax# _____
(2) Name _____ Address _____
Account# _____ City _____ State _____ Zip _____
Telephone# _____ Fax# _____
(3) Name _____ Address _____
Account# _____ City _____ State _____ Zip _____
Telephone# _____ Fax# _____
(4) Name _____ Address _____
Account# _____ City _____ State _____ Zip _____
Telephone# _____ Fax# _____
(5) Name _____ Address _____
Account# _____ City _____ State _____ Zip _____
Telephone# _____ Fax# _____
(6) Name _____ Address _____
Account# _____ City _____ State _____ Zip _____
Telephone# _____ Fax# _____

ATTACH FINANCIAL STATEMENTS FOR CURRENT AND PRIOR YEAR

(Balance Sheets and Profit & Loss Statements)

This information is for credit use only and will be treated as confidential.

Date: _____ Signature & Title: _____

In the event credit is established, I understand your credit terms are 30 days from invoice date which we will accept and pay accordingly. A finance charge of 1 ½ % per month (18% per annum), to be added to the past due balance on invoices over 60 days.

COMPLETE ALL INFORMATION AND RETURN TO
INDUSTRIAL SYSTEMS, INC.
1888 W. BITTERS ROAD
SAN ANTONIO, TEXAS 78248
(210) 493-4200 ph (210) 493-1500 fx

SALESMAN: _____

DATE: _____

CREDIT AMOUNT REQUESTED: _____

TEXAS RESALE CERTIFICATE

Name of purchaser, firm or agency	Phone (Area code and number)
Address (Street & number, P.O. Box or Route number)	
City, State, ZIP code	
Texas Sales or Use Tax Permit Number (or out-of-state retailer's registration number or date applied for Texas Permit – must contain 11 digits if from a Texas permit)	
<input style="width:90%;" type="text"/>	<i>(Mexican retailers must show their Federal Taxpayers Registry (RFC) number on the certificate and give a copy of their Mexican registration form to the seller.)</i>

I, the purchaser named above, claim the right to make a non-taxable purchase (for resale of the taxable items described below or on the attached order or invoice) from:

Seller: Industrial Systems, Inc

Street address: 1888 W. Bitters Rd.

City, State, ZIP code: San Antonio, TX 78248


Description of items to be purchased on the attached order or invoice:

Description of the type of business activity generally engaged in or type of items normally sold by the purchaser:

The taxable items described above, or on the attached order or invoice, will be resold, rented, or leased by me within the geographical limits of the United States of America, its territories and possessions, or within the geographical limits of the United Mexican States, in their present form or attached to other taxable items to be sold.

I understand that if I make any use of the items other than retention, demonstration or display while holding them for sale, lease or rental, I must pay sales tax on the items at the time of use based upon either the purchase price or the fair market rental value for the period of time used.

I understand that it is a criminal offense to give a resale certificate to the seller for taxable items that I know, at the time of purchase, are purchased for use rather than for the purpose of resale, lease, or rental and, depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

 Purchaser	Title	Date
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This certificate should be furnished to the supplier. Do **not** send the completed certificate to the Comptroller of Public Accounts.